

APPLICATION FOR EMPLOYMENT



TACOMA BAPTIST CAMPUS

OUR MISSION: *South Sound Christian Schools* exist to support the Christian home and church by providing Biblically-based education that challenges young lives to grow in faith, knowledge, and skill so that they may glorify God and serve others.

***DISTRICT OFFICE &
TACOMA BAPTIST CAMPUS***

(PK-12th grade)
2052 S. 64th Street
Tacoma, WA 98409
Phone: (253) 475-7226
Fax: (253) 471-9949
www.southsoundchristian.org

NEW HOPE CAMPUS

(PK-6th grade)
25713 70th Avenue E
Graham, WA 98338
Phone: (253) 847-2643
Fax: (253) 262-2135
www.southsoundchristian.org

South Sound Christian Schools **Tacoma Baptist Campus**

2052 S 64th St., Tacoma, WA 98409

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OUR MISSION: To support the Christian home and church by providing Biblically-based education that challenges young lives to grow in faith, knowledge, and skill so that they may glorify God and serve others.

OUR VISION: To be a model school that operates and instructs in complete harmony with Biblical truth, producing knowledgeable, skillful students who are inspired to a lifetime of exceptional service.

OUR CORE VALUES:

Academic Excellence: We develop and deliver with excellence a Biblically integrated and academically challenging education that leads naturally to a greater appreciation of God's magnificence.

Biblical Authority: We recognize the Bible as the absolute authority for what we believe and how we behave as articulated in our Statement of Faith.

Integrity: We strive to be consistent in what we believe and how we behave in private and public life.

Spiritual Growth: We challenge believers to submit to God's unique work in their lives, which is the basis for spiritual growth.

Faithful Stewardship: We accept responsibility to manage with excellence all the resources entrusted to us by God.

Loving Relationships: We demonstrate our value for people by developing personal relationships inspired by grace and truth.

Servant-Leadership: We promote an attitude of service characterized by wisdom, willingness, and humility.

Partnership: We seek strong partnerships with the Christian home and church in the task of educating and nurturing students.

OUR CORE BELIEFS:

About the Bible: The Bible is the Word of God. It is complete and without error; it has final authority over everything it addresses. We accept the Bible as the standard for all areas of life.

About God: We believe in the one and only true God existing in three Persons: the Father, the Son, and the Holy Spirit. They are eternal, equal, and distinct yet perfectly united.

About Sin and Salvation: Every human being has sinned and stands condemned before God. Jesus Christ, the Son of God, died to pay for the penalty of sin. He was buried and rose again, demonstrating his victory over sin and death. Those who trust in Christ are forgiven before God and are eternally saved; those who reject Christ remain condemned in their sinfulness and will suffer eternal punishment.

About Christ's Return: Jesus has ascended to heaven where He now rules providentially as God the Son. He will return to earth one day to rule forever with His saints.

About Sanctification: It is the privilege and responsibility of every Christian to grow in Christ-like character and carry out the Great Commission (Mt. 28) while we await Christ's return.

(A copy of our entire Articles of Faith is available upon request)

STAFF APPLICATION

Your interest in South Sound Christian Schools is appreciated. We invite you to fill out this application and return it to our school office. To help us evaluate your qualifications, please include your resume, letters of reference, and placement file if available. If we have continued interest in your candidacy, we will contact your references and may arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, genuinely love children, and who, by the pattern of their lives, are born-again Christian role models (Luke 6:40). It is our prayer that God will fulfill His perfect will for our school and in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS:

Full name: _____

Application date: ____/____/____ Date you would be available: ____/____/____

Address: _____ City: _____

State: _____ Zip: _____ Length of time at this address? _____

Phone: Days (____) _____ Evenings (____) _____ Best time to call? _____

B. POSITION DESIRED: Please indicate 1, 2, 3 choice in the parenthesis. Then to the right please indicate the grades or subjects in order of preference:

- | | |
|---|---|
| <input type="checkbox"/> Aide (Classroom, Library, Lunch, Recess) | <input type="checkbox"/> Before/After School Care |
| <input type="checkbox"/> Custodial/Maintenance | <input type="checkbox"/> Secretarial |
| <input type="checkbox"/> Driver | <input type="checkbox"/> Other _____ |

Full time ___ Part time ___ Substitute ___

How did you learn of this opening? _____

If hired, can you verify of your legal right to work in the US? Yes ___ No ___

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C. CHRISTIAN BACKGROUND: * In your own handwriting, on separate paper, briefly give your Christian testimony.

Please carefully read our Statement of Faith and indicate your degree of support.

___ I fully support the Statement as written without mental reservations. Initial: _____

___ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? Yes ___ No ___ Initial: _____

What is your denominational preference? _____

What church do you attend now? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved with now and to what degree of regularity?

What other Christian service have you done since becoming a Christian?

Describe your routine of personal Bible study and prayer.

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E. QUALIFICATIONS: *Please attach photocopies of any postsecondary transcripts.

List any degrees you have earned:

Degree	Issuing Institution	Date Received	Major/Field	GPA

List any conferences, seminars, or other training and dates taken or areas of proficiency such as software applications, equipment used, etc.: _____

F. EMPLOYMENT HISTORY: Please start with your current or most recent employer and work backwards. Attach additional pages (or resume) if necessary.

School/ Company	Address City, State, Zip	Supervisor Name & Phone	Position / Job Title	Dates (from/to)	Reason for Leaving

What was your most recent annual salary? _____

Our school requires that employees enroll their children here, if we have the appropriate grades and programs. If hired, what grades will your child/ren be enrolled in at SSCS? _____

Are you aware of any reason why you might be unable to perform the essential duties and responsibilities of the position for which you are applying? Yes ___ No ___

If "yes", please specify: _____

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G. REFERENCES: Do not list family members or relatives for references. Provide at least three references qualified to speak of your *spiritual experience and Christian service*.

List your current pastor first.

Name	Address, City, Zip	Area Code & Phone	Relation to you

Provide at least three references qualified to speak of your *professional training and experience*.

List your current or most recent principal or supervisor first.

Name	Company	Address, City, Zip	Area Code & Phone

H. PRELIMINARY BACKGROUND INQUIRY:

[If you answer “Yes” to any of the questions in this section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered].

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? Yes ___ No ___

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? Yes ___ No ___

Have you ever been charged in **civil** or **criminal** proceedings with improprieties regarding children? Yes ___ No ___

Have you ever entered a plea of guilty, a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? Yes ___ No ___

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? Yes ___ No ___

I. APPLICANT'S DECLARATION OF ETHICAL AND MORAL INTEGRITY:

As an applicant for a position with South Sound Christian Schools, and its ministries, I recognize, understand, and adhere to the moral and ethical standards and mandates of the school. I further declare that with regard to my personal moral and ethical character and conduct as of this date, I am not, nor have been in the past, engaged in inappropriate conduct toward minors, nor do I have inclinations toward such conduct. I have not been found guilty of any abuse of children and youth in any form. I do endorse and adhere to the principles of the Bible as to my lifestyle. I do declare that the above statement is factual and true. By affixing my signature, I declare that I meet the moral and ethical standards of South Sound Christian Schools.

Applicant Signature: _____ **Date:** _____

J. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that South Sound Christian Schools does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

Since I will be working with children, I understand that I will be required to pass a background check and that I may be required to submit to a fingerprint check by the FBI (and possibly other federal and state authorities). I agree to fully cooperate in providing and recording any information as is necessary for such an investigation. I authorize the school to conduct a criminal background records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I certify that I have carefully read and do understand the above statements.

Applicant Signature: _____ **Date:** _____



AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have submitted an application for a position of _____ with **South Sound Christian Schools**. I authorize the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release South Sound Christian Schools, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to South Sound Christian Schools.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Printed Name **Date**

Applicant's Signature

Social Security Number

[List any additional names under which you have worked (or been known by) for the references provided in section "G" of the application:]
